

**WATCHUNG HILLS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
MONDAY, SEPTEMBER 21, 2009
6:00 P.M.**

I. CONVENE

A. Public Notice

This is the Board of Education Regular Business Meeting for which adequate notice under the Open Public Meetings Law was provided by written notice on September 17, 2009, to the Courier-News, the Echoes Sentinel, the Reporter, the Star Ledger, and the Clerks of the Borough of Watchung and the Townships of Long Hill and Warren.

B. Roll Call

C. Pledge of Allegiance

II. EXECUTIVE SESSION

In accordance with the provisions of the New Jersey Open Public Meetings Act, be it hereby resolved that the Board move into closed session to discuss confidential personnel matters governed by attorney-client privilege, after which action may be taken. It is expected that the matters discussed in closed session will be made public as soon as the need for confidentiality no longer exists.

III. REPORTS AND PRESENTATIONS

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| A. Superintendent's Comments | <i>Dr. Frances C. Stromsland</i> |
| B. Board President's Comments | <i>Dr. Paul Seelig</i> |
| C. Business Administrator's Comments | <i>Mr. Timothy M. Stys</i> |
| D. Student Representatives' Comments | <i>Ms. Kelsey Anderson
Ms. Lisa Slavin</i> |
| E. Committee Reports | <i>Committee Chairpersons</i> |
| Finance & Operations | |
| Personnel | |
| Negotiations | |
| *Buildings & Grounds | |
| *Curriculum | |
| Co-Curricular | |
| *Policy & Regulation Review | |
| *Community/Business Relations | |
| Representative Reports | |
| *Principal's Report | <i>Dr. Thomas DiGanci</i> |

IV. FIRST OPPORTUNITY FOR PUBLIC COMMENT

NOTE: The first public comment period will be limited to agenda items for the September 21, 2009 meeting only. The second public comment period will be open to any topic. All comments are limited to five minutes.

V. BOARD DISCUSSION

VI. ACTION ITEMS

A. ADMINISTRATION

THE SUPERINTENDENT RECOMMENDS THAT IT BE:

A1 RESOLVED, the Board of Education approves the executive session minutes of June 15, 2009.

A2 RESOLVED, the Board approves the following policy and regulation for first reading: **AA**

6471	School District Travel M
6471 R	School District Travel M

A3 RESOLVED, the Board of Education approves student #1977 to receive 30 minutes of individualized speech therapy weekly during the 2009/2010 school year. Therapy to be provided by licensed professional, Jill Pila, at rate of \$70.00 per 30 minute session. The speech therapy sessions will total approximately \$2,660.00 for the 2009/2010 school year.

A4 RESOLVED, the Board of Education approve student #2427 receive a psychiatric evaluation administered by Dr. Dale Jacobs at a cost not to exceed \$450.00.

A5 RESOLVED, the Board of Education approves the Somerset County Educational Services Commission to administer the nonpublic school portion of the IDEA grant in the amount of \$12,042.00, which includes an administrative fee of 5%.

A6 RESOLVED, the Board approves approximately 20 Model United Nations Club students to attend the Rutgers University Model United Nations at the Doubletree Hotel, Somerset, NJ from November 12 through November 15, 2009. The cost of the trip is \$325 per student to be paid by the student. The students will be chaperoned by Dr. Sean DiGiovanna and Ms. Rebekah Konn. All costs, including the costs for the chaperones, will be borne by the students and the club. This trip is at no cost to the Board.

B. CURRICULUM AND INSTRUCTION

C. PERSONNEL

THE SUPERINTENDENT RECOMMENDS THAT IT BE:

- C1** RESOLVED, the Board of Education approves the appointment of Andy Buccarelli, Lauren Carotenuto and Matthew Otto as substitute teachers for the 2009/2010 school year. **CA**
- C2** RESOLVED, the Board of Education approves the following individuals for adjustments on the Teacher's Guide for reasons of degree advancement in accordance with Article XI of the Teacher's Contract, effective and retroactive to September 1, 2009.

Name	Current Step on Guide	New Step on Guide	Current Salary	New Salary
Courtney Averyt	BA Step 3	BA +15 Step 3	\$51,005	\$52,895
Jennifer Basini	MA Step 15	MA +15 Step 15	\$77,713	\$79,603
Jill Beckley	MA +15 Step 6	MA +30 Step 6	\$60,146	\$62,036
Carl Bird	MA Step 2	MA +45 Step 2	\$53,709	\$59,379
Robert Carmenini	MA +45 Step 10	MA +60 Step 10	\$69,358	\$71,248
Erin Hodge	MA Step 7	MA +15 Step 7	\$59,465	\$61,355
Karen Litman	MA Step 18	MA +15 Step 18	\$91,560	\$93,450
Nan Masterson	MA +15 Step 18	MA +30 Step 18	\$93,450	\$95,340
Craig Middleton	BA +15 Step 5	MA Step 5	\$55,180	\$57,070
Christina Parziale	BA Step 3	BA +15 Step 3	\$51,005	\$52,895
Vicky Pilitsis	MA +30 Step 6	MA +45 Step 6	\$62,036	\$63,926
Justin Salton	MA +45 Step 6	MA +60 Step 6	\$63,926	\$65,816
Steven Speeney	MA +45 Step 5	MA +60 Step 5	\$62,740	\$64,630
Laura Sullivan	MA Step 2	MA +15 Step 2	\$53,709	\$55,599
Laurie Wessely-Baldwin	BA +15 Step 14	MA Step 14	\$72,025	\$73,915
Rebecca Zeek	MA +45 Step 6	MA +60 Step 6	\$63,926	\$65,816

RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C. 6A:23-2.12(c)4, the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section) and the treasurer of school monies for the month of August, 2009 and upon consultation with the appropriate district officials, to the best of its knowledge, no, major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

D3 RESOLVED, the Board of Education ratifies the transfer of funds among the general, special revenue and capital projects fund's line items as of August, 2009 as previously approved by the Superintendent and Business Administrator. **DA**

D4 RESOLVED, the Board of Education approves the list of bills for the month of August, 2009 in the amount of \$8,595.63 from the Adult School Account as per the attached list. **DB**

D5 WHEREAS, the Board of Education meetings are scheduled for the first and third Mondays of a given month except in October and December where there is one meeting scheduled on October 13, 2009 and December 15, 2009, and

WHEREAS, the bill list is normally approved at the first meeting of the month and checks to vendors are released the next day; approval of the bill list at the October 13, 2009 and December 15, 2009 Board meetings will delay all payments to vendors and may cause undue hardship.

NOW, THEREFORE, BE IT RESOLVED, the Board of Education authorizes the School Business Administrator to release checks for payment to vendors for the September 30, 2009 bill list on October 1, 2009 and the November 30, 2009 bill list on December 1, 2009 prior to Board approval on October 13, 2009 and December 15, 2009 so that vendor payments are not delayed.

D6 RESOLVED, the Board of Education accepts the 2009/2010 allocation for Chapters 192/193 State Aid Funding in the amount of \$11,680.00; and

BE IT FURTHER RESOLVED, the Board of Education approves additional funding of \$3,298.00 for a total of \$14,978.00 for the 2009/2010 school year.

D7 Authorization for the Procurement of Goods and Services through State Agency for the 2009/2010 School Year **DC**

WHEREAS, the Watchung Hills Regional High School Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Watchung Hills Regional High School Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Watchung Hills Regional High School Board of Education intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Watchung Hills Regional High School Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2009-2010 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Watchung Hills Regional High School Board of Education School Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Watchung Hills Regional High School Board of Education and the Referenced State Contract Vendors shall be from July 1, 2009, to June 30, 2010.

D8 RESOLVED, the Board of Education approves travel related reimbursement and attendance to various seminars and workshops for the 2009/2010 school year as per the attached. **DD**

D9 RESOLVED, the Board of Education awards the rental contract listed below to the vendor listed for rental of facilities for athletic events to be held at this site. This contract is being awarded without competitive bidding as an Extraordinary Unspecifiable Service in compliance with N.J.S.A. 18A:18A-5 (2) because:

- 1) It is necessary to obtain athletic facilities in proximity to the school district for transportation efficiency. This facility accomplishes this goal.
- 2) The facility listed offers unique equipment and arena that allow student athletes the safest and most productive environment.
- 3) The facility listed below needs coordination with other area school districts, making a bidding process unreasonable and not in the best interest of students.

<u>Facility</u>	<u>Purpose</u>	<u>Cost</u>
Blue Streak Aquatic, Inc.	Swimming	Minimum - \$7,946 (no increase from 2008/2009)

D10 RESOLVED, that the Board of Education award a professional services contract to Edwards Engineering Group, Inc. of Somerville, NJ in accordance with 18A:18A-5(1) to perform Professional engineering services for the following:

- Sewerage Meter Vault – Authority Assessment Project \$3,600.00
- Sewerage Flow Monitoring – Authority Assessment Project \$2,500.00
- Property Boundary Survey Work – Sewer Connection Project \$5,700.00

D11 RESOLVED, the Board of Education approves WHRHS to transport one (1) non-public elementary school student from Long Hill Township, per Board policy, to/from the Pingry School in Martinsville for the 2009/2010 school year, in the amount of \$884.00.

D12 RESOLVED, the Board of Education approves a joint transportation agreement between WHRHS and Bridgewater/Raritan Board of Education to transport six (6) non-public district students to/from Immaculata High School, Somerville, NJ, effective September 1, 2009 through June 30, 2010 in the amount of \$884.00 per student, for a total cost not to exceed \$5,304.00. Watchung Hills Regional High School Board of Education will pay the full cost of transportation.

D13 RESOLVED, the Board of Education accepts with gratitude, a donation of a Gas Golf Cart from Mr. John Gallucci, President of JAG Physical Therapy of Warren, NJ to transport injured athletes. The cart is valued at \$3,500.00.

D14 RESOLVED, the Board of Education accepts with gratitude, a donation from Target in the amount of \$275.80 from their “Take Charge in Education” program which is sponsored by the business and supported by the residents in our community who shop at Target, designating up to 1% of their purchases for educational purposes.

VII. OTHER BUSINESS

VIII. SECOND OPPORTUNITY FOR PUBLIC COMMENT

IX. EXECUTIVE SESSION (IF NEEDED)

In accordance with the provisions of the New Jersey Open Public Meetings Act, be it hereby resolved that the Board move into closed session to discuss confidential personnel and legal matters governed by attorney-client privilege, after which action may be taken. It is expected that the matters discussed in closed session will be made public as soon as the need for confidentiality no longer exists.

X. ADJOURNMENT