

**WATCHUNG HILLS REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION  
TUESDAY, OCTOBER 13, 2009  
7:00 P.M.**

**I. CONVENE**

**A. Public Notice**

This is the Board of Education Regular Business Meeting for which adequate notice under the Open Public Meetings Law was provided by written notice on August 19, 2009, to the Courier-News, the Echoes Sentinel, the Reporter, the Star Ledger, and the Clerks of the Borough of Watchung and the Townships of Long Hill and Warren.

**B. Roll Call**

**C. Pledge of Allegiance**

**II. REPORTS AND PRESENTATIONS**

- |   |   |
|---|---|
| <b>A. Superintendent's Comments</b>                     | <i>Dr. Frances C. Stromsland</i>  |
| <b>B. Board President's Comments</b>                    | <i>Dr. Paul Seelig</i>  |
| <b>C. Business Administrator's Comments</b>             | <i>Mr. Timothy M. Stys</i>  |
| <b>D. Student Representatives' Comments</b>             | <i>Ms. Kelsey Anderson<br/>Ms. Lisa Slavin</i>                                    |
| <b>E. Automatic External Defibrillator<br/>Donation</b> | <i>Dr. Sharan Mihal<br/>Ms. Karen Zilinski</i>                                    |
| <b>F. Violence &amp; Vandalism Report</b>               | <i>Dr. Thomas DiGanci</i>   |
| <b>G. College Acceptances Report</b>                    | <i>Mrs. Cathy Angelastro</i>  |
| <b>H. Student Performance Summary</b>                   | <i>Dr. Frances C. Stromsland<br/>Dr. Thomas DiGanci<br/>Mr. Michael D'Alessio</i> |
| <b>I. Committee Reports</b>                             | <i>Committee Chairpersons</i>   |
| *Finance & Operations                                   |   |
| Personnel   |   |
| Negotiations  |   |
| *Buildings & Grounds                                    |   |
| Curriculum  |   |
| *Co-Curricular  |   |
| Policy & Regulation Review                              |   |
| Community/Business Relations                            |   |
| Representative Reports                                  |   |

**Principal's Report**

*Dr. Thomas DiGanci*

**III. FIRST OPPORTUNITY FOR PUBLIC COMMENT**

**NOTE: The first public comment period will be limited to agenda items for the October 13, 2009 meeting only. The second public comment period will be open to any topic. All comments are limited to five minutes.**

**IV. BOARD DISCUSSION**

- **Board Policies Review**

**V. ACTION ITEMS**

**A. ADMINISTRATION**

**THE SUPERINTENDENT RECOMMENDS THAT IT BE:**

- A1** RESOLVED, the Board of Education approves the minutes of September 9 and 21, 2009.
- A2** RESOLVED, the Board of Education approves the executive session minutes of June 22, September 9 and 21, 2009.
- A3** RESOLVED, the Board of Education approves the following policy and corresponding regulation for second reading: **AA**

6471	School District Travel M
6471 R	School District Travel M

- A4** RESOLVED, the Board of Education abolishes the following travel related policies: **AB**

0147	Board Member Travel
0147.1	Appendix A - Board Member Travel Expenses
3440	Job Expenses Teaching Staff
4440	Travel Expenses (Support Staff)

- A5** RESOLVED, the Board of Education approves the week of October 19 – 23, 2009 as Violence and Vandalism Awareness Week as required by N.J.S.A. 18A:17-46. In an effort to raise awareness regarding this issue, Mr. Steve Davies, Director of Security and Safety, and 9th grade administrator, Mr. Terrence Mac Connell, spoke with all freshmen during all gym classes September 10, 11 and 14, while each administrator spoke with their individual grades at class level assemblies on hazing, assaultive behavior, peer mediation, harassment, cyber bullying, and bias crimes. At the October 14 faculty meeting, the Warren Police Department will have an Active Shooters drill for our entire staff. Mr. Davies attended a Department of Education conference on School Health and Safety on September 22, 2009. He will disseminate the information to faculty and staff. Lastly, we will host two Sundays of police training. The agencies will use our facility for special operations and tactics training. This will also serve to better associate them with our facility
- A6** RESOLVED, the Board of Education approves the placement of student #2144 at East Mountain School in Belle Mead, N.J. from September 1 through October 8, 2009 for a tuition amount not to exceed \$6,433.68. Transportation to be provided by Watchung Hills Regional High School using the lowest cost alternative.
- A7** RESOLVED, the Board of Education approves a payment of \$3,352.00 to the ECLC of New Jersey, Chatham Campus due to an undercharge for our students attending during the 2007/2008 school year. This undercharge was found as a result of an audit and is in accordance with N.J.A.C. 6A:23-4.2(m).
- A8** RESOLVED, the Board of Education rescinds the placement of student #2331 at the Somerset County Alternative High School for the remainder of the 2009/2010 school year, effective October 1, 2009.
- A9** RESOLVED, the Board of Education approves student #2428 to receive 20 minutes of individualized speech therapy two times per week effective October 1, 2009 through the end of the 2009/2010 school year. Therapy to be provided by Jill Pila at a rate of \$46.67 per 20 minute session for a total of \$3,173.56.

**B. CURRICULUM AND INSTRUCTION**

**C. PERSONNEL**

**THE SUPERINTENDENT RECOMMENDS THAT IT BE:**

- C1** RESOLVED, the Board of Education approves the appointment of Shera Choi, Robin Dutta, Peter Moran, Danielle Murphy, and Christopher Riley as substitute teachers and Alexis Sacks as a substitute nurse for the 2009/2010 school year. **CA**
- C2** RESOLVED, the Board of Education approves the appointment of Jason Cosma and Francis Scully as temporary part-time IT workers for the 2009/2010 school year for 19.5 hours per week at the rate of \$18.00 per hour. **CB**

- C3** RESOLVED, the Board of Education approves Sandra Mann as the Alternate Proficiency Assessment (APA) Coordinator for the 2009/2010 school year at a rate of \$35.00 per hour, not to exceed 60 hours.
  
- C4** RESOLVED, the Board of Education adjusts the previously granted (September 9, 2009) maternity disability and child care leave of Jana Battiloro, Teacher of English, to accommodate an earlier delivery date of her daughter, commencing on September 10, 2009. Ms. Battiloro will use 22 accumulated sick days during part of her disability period and continue to receive salary through October 14, 2009. She will remain on unpaid disability leave during the period October 15 through January 3, 2010. She anticipates returning to work on January 4, 2010.
  
- C5** RESOLVED, the Board of Education extends the previously granted (September 9, 2009) approval of the following English teachers to teach an additional class at 0.2 of their annual salary for the period of Jana Battiloro's pregnancy disability and child care leave for an additional 31 school days at one-fifth of their daily rate through December 23, 2009 as per the following table:

Teacher	Annual	Daily Rate (Annual Salary/200 days)	0.2 of Daily Rate	Total (0.2 Daily X 26 additional days)
Porter, M.	\$73,138	\$365.69	\$73.13	\$1,901.38
Mondalto, J.	\$54,785	\$273.92	\$54.78	\$1,424.28
Mammen, E.	\$68,256	\$341.28	\$68.25	\$1,774.50
Griffith, C.	\$68,403	\$342.01	\$68.40	\$1,778.40
Farrington, H.	\$62,103	\$310.51	\$62.10	\$1,614.60

- C6** RESOLVED, the Board of Education approves Carl Bird, Special Education (Science) Teacher, for an additional 0.2 in salary compensation for his instruction of an additional class and corresponding lab. As Mr. Bird is on Step 2 of the MA+45 Guide (\$59,379), this will amount to an additional \$11,876 in compensation.
  
- C7** RESOLVED, the Board of Education approves the attached list and stipends for teachers to present Professional Learning Community Workshops in October, November and December, 2009.
  
- C8** RESOLVED, the Board of Education approves the agreement between the WHRHS Board of Education and the Watchung Hills Education Association for the continuation of the science department assistant position for the 2009/2010 school year at the rate of \$3,500.00.
  
- C9** RESOLVED, the Board of Education approves the appointment of Michael Amendola, Teacher of Science, as science department assistant at a stipend of \$3,500.00 for the 2009/2010 school year.

**CC**

- C10** RESOLVED, the Board of Education rescinds the August 17, 2009 approval of Michelle Lettington as Mock Trial advisor for the 2009/2010 school year (7 units X \$390 = \$2,730.00).
- C11** RESOLVED, the Board of Education approves the appointment of Gregory Biunikow as Mock Trial advisor for the 2009/2010 school year at a stipend of \$2,730.00 (7 units X \$390 per unit).
- C12** RESOLVED, the Board of Education adjusts the August 17, 2009 approval of Laura Sullivan as the Math Lab Supervisor (Fall) for the 2009/2010 school year to the period from September through November 15, 2009. For her service Ms. Sullivan shall receive a stipend of \$975.00, which represents one-half of the previously approved stipend of \$1,950.00 (5 units X \$390 per unit).
- C13** RESOLVED, the Board of Education approves the appointment of Brian Feigley as the Math Lab Supervisor (fall) for the 2009/2010 school year for the period from November 16 through the end of the fall semester in 2010. For his service Mr. Feigley shall receive a stipend of \$780.00, which represents one-half of the full-rate stipend of \$1,560.00 (4 units X \$390 per unit).
- C14** RESOLVED, the Board of Education approves the appointment of Laura Sullivan as the Head Coach of Women's Swimming for the 2009/2010 school year. Ms. Sullivan shall receive a stipend of \$4,680.00 (12 units X \$390 per unit) for this service.
- C15** RESOLVED, the Board of Education approves the appointment of Elaine Perry as the Competitive Cheerleading Coach for the 2009/2010 school year. Ms. Perry shall receive a stipend of \$3,120 (8 units X \$390 per unit).
- C16** RESOLVED, the Board of Education approves the appointment of Maureen Kelly, Rosanne Klink, and Teresa McGeough as Peer Leadership Advisors for the 2009/2010 school year. Ms. Kelly and Ms. McGeough shall each receive a stipend of \$3,120 (8 units X \$390 per unit); Ms. Klink shall receive a stipend of \$2,730 (7 units X \$390 per unit).
- C17** RESOLVED, the Board of Education approves the appointment of James Giacchi as Head Robotics Advisor for the 2009/2010 school year. Mr. Giacchi shall receive a stipend of \$4,680 (12 units X \$390 per unit).
- C18** RESOLVED, the Board of Education approves the appointment of Jamison Cheng as an Assistant Robotics Advisor for the 2009/2010 school year. Mr. Cheng shall receive a stipend of \$1,560 (4 units X \$390 per unit).
- C19** RESOLVED, the Board of Education approves the following individuals as non-staff proctors for the PSAT exam to be administered at WHRHS on Saturday, October 17, 2009: Irene Bienaszewski, Brian Evans, Ryan Fisher, Dominic Muoio, Lisa Nuca, and Noreen Quinn-Foy. Each will receive a stipend of \$150.00 for this service.



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Fund 30	Capital Projects Fund	\$0.00
Fund 40	Debt Service Fund	\$0.00
	Total	\$3,334,646.87

- D5** RESOLVED, the Board of Education approves the list of bills for the month of July, August and September, 2009 in the amount of \$74,373.93 from the Cafeteria Account as per the attached list. **DB**
- D6** RESOLVED, the Board of Education approves the list of bills for the month of September, 2009 in the amount of \$5,543.60 from the Adult School Account as per the attached list. **DC**
- D7** RESOLVED, the Board of Education approves travel related reimbursement and attendance to various seminars and workshops for the 2009/2010 school year as per the attached. **DD**
- D8** RESOLVED, the Board of Education renews for the second year the lease agreement and sets the rental charge for the use of the Watchung Hills Regional High School facilities by the Atlantic Valley Volleyball Club as tenants for the 2009/2010 school year in the amount of \$18,000 for use of gymnasiums 3/4 and 7/8, Monday through Thursday from 6:00 p.m. until 10:00 p.m. from December 1, 2009 through May 31, 2010.
- D9** RESOLVED, the Board of Education approves the Educational Services Commission of Morris County to transport non-public and special education students for the 2009/2010 school year as follows:

<u>Non-Public Destination</u>	<u># of Students</u>	<u>Cost Per Student</u>	<u>Total</u>
Oratory Prep	1	\$848.60	\$848.60
Oak Knoll	2	\$848.60	\$1,697.20
Villa Walsh	3	\$598.80	\$1,796.40
Administrative Fee--5%			<u>\$216.90</u>
			\$4,559.10

<u>Special Education Destination</u>	<u># of Students</u>	<u>Total</u>
Regional Day School	1	\$28,553.50
Administrative Fee--5%		<u>\$1,427.70</u>
		\$29,981.20

- D10** RESOLVED, the Board of Education approves an addendum to the joint transportation agreement between WHRHS and Warren Township Board of Education to transport one (1) special education student, ID #117575, to/from Bernardsville HS in the amount of \$11,741.08 and to transport five (5) public school students to/from WHRHS for the 2009/2010 school year, in the amount of \$18,032.83. WHRHS to pay the full cost of transportation.

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**D11** RESOLVED, the Board of Education approves a joint transportation agreement between Watchung Hills Regional High School District and Morris Union Jointure Commission to transport special education students for the 2009 extended school year, from July 1, 2009 to August 15, 2009 as follows:

<u>School</u>	<u># of Students</u>	<u>Aide</u>	<u>Cost</u>
Montgomery Academy, Gladstone	2		\$3,631.50
Midland School, North Branch	2	1	<u>\$8,817.25</u>
			\$12,448.75

**D12** RESOLVED, the Board of Education approves a joint transportation agreement between Watchung Hills Regional High School District and Morris Union Jointure Commission to transport special education students for the 2009/2010 school year, from September 1, 2009 to June 30, 2010 as follows:

<u>School</u>	<u># of Students</u>	<u>Aide</u>	<u>Cost</u>
ECLC, Chatham	2		\$29,097.27
Midland School, North Branch	2	1	\$39,557.71
Montgomery Academy, Gladstone	4		<u>\$32,874.55</u>
			\$101,529.53

**D13** RESOLVED, the Board of Education approves Somerset County Educational Services Commission to transport special education students for the 2009/2010 school year, from September 1, 2009 to June 30, 2010 as follows:

<u>School</u>	<u># of Students</u>	<u>Cost</u>
New Road Upper School, Somerset	1	\$14,641.20
Hunterdon County Poly Tech, Flemington	1	\$27,901.80
Newmark High School, Carteret	2	\$30,942.00
Barnstable Academy, Oakland	1	\$47,847.60
Collier School, Wickatunk	1	\$11,336.40
Administrative Fee -- 6 %		<u>\$7,959.60</u>
		\$140,628.60

**D14** RESOLVED, the Board of Education declares as obsolete the following surplus equipment:

Broadhead-Garrett Lathe – WHRHS ID #000214  
J-Line model with a 16” maximum swing and a 40” maximum bed length

AND, BE IT FURTHER RESOLVED, the Board of Education authorizes the sale of the above equipment at public auction.

**D15** RESOLVED, the Board of Education accepts, with gratitude, a donation of a Phillips/Heartstart Onsite Automatic External Defibrillator (AED) valued at approximately \$1,100.00 and a Janet Bag (outdoor storage box) from Dr. Sharan Mahal of Medicor Cardiology and the Janet Zilinski Memorial Fund.

- D16** RESOLVED, the Board of Education accepts, with gratitude, a \$1,500.00 donation from the Johnson and Johnson Family of Companies Contribution Fund for the School Nurse Leadership Program. This generous contribution will be utilized to supplement our health education programs.
- D17** RESOLVED, the Board of Education accepts, with gratitude, a donation of \$15,000.00 from the Watchung Hills Parent/Teacher Organization. This extremely generous contribution will be utilized for the purchase of equipment for our school's TV studio.

**VI. OTHER BUSINESS**

**VII. SECOND OPPORTUNITY FOR PUBLIC COMMENT**

**VIII. EXECUTIVE SESSION**

In accordance with the provisions of the New Jersey Open Public Meetings Act, be it hereby resolved that the Board move into closed session to discuss confidential personnel and legal matters governed by attorney-client privilege, after which action may be taken. It is expected that the matters discussed in closed session will be made public as soon as the need for confidentiality no longer exists.

**IX. ADJOURNMENT**